

**Grasby, Searby cum Owmbly Neighbourhood Plan Steering Group**

**Meeting Number:** 12

**Date:** 28<sup>th</sup> February 2024

**Location:** Grasby Village Hall

**Time:** 19:00

**Attendees:** Chris Mead (Chairman)  
 Janet Brown (Treasurer)  
 Rob Bennett  
 Mike Downing  
 Julie Turnbull  
 Tim Phipps  
 Mark Palmer  
 Nev Brown (Snr. NP Officer WLDC)  
 Steve Riley (Secretary)

**Apologies:** Cllr Peter Morris  
 Cllr Tom Smith  
 Nick Harrison  
 Bethany Johnson

**Agenda:** 1. Outstanding actions from previous meetings (Steve)  
 2. NP Vision and Objectives (Chris)  
 3. Development Boundaries and Call for Sites (Chris)  
 4. Actions arising and next meeting (Steve)

**Major Points of Discussion**

Item	Description	Action
<b>1.</b>	<b><u>Actions from last meeting</u></b>	
1.4	Chris to circulate current land use map available from the Parish Council. <b>Ongoing.</b> We now have access to all maps with the exception of a large scale (1:20,000) OS map of the parishes. Chris to follow-up with AECOM.	CM 1.4
4.4	To increase survey participation amongst the younger community we look to run a competition. <b>Ongoing.</b> Mike to collect all entries from the Village Hall group leaders. Julie to pick up the entries from the school and give to Mike. Mike will judge the competition winners who will be notified by the end of March.	MD / JT 4.4
4.6	Chris to forward the survey analysis spreadsheet to all Steering Group members. Group members were asked to forward any conclusions they reach on the analysis to Chris. <b>Closed.</b> Information emailed to the group and responses received.	
6.3	Terms of reference has been updated and needs to be confirmed by both Parish Councils. <b>Ongoing.</b> Janet to forward the ToRs to Rob and Tim for signing.	JB / RB / TP 6.3
10.2	Chris will confirm the contract with Helen Metcalf to assist in the drafting of the Neighbourhood Plan. <b>Closed.</b> Helen has provided a quotation which forms the basis of the work to be undertaken.	
10.5	Tim and Julie will approach some Searby residents to establish whether they would be willing to join the group. <b>Closed.</b> Approaches made, there is an open invite to any Searby residents who wish to join the group.	
11.1	Group members are requested to review the pictures taken by AECOM and identify those that show significant views or key characteristics of the area. <b>Closed.</b> The views on the escarpment from the Viking Way are considered the most significant.	
11.2	Chris will consult Nev Brown (WLDC) on the formal 'Call for Sites' process and associated timescales. <b>Closed.</b> See item 3.	
11.3	Group members are requested to look at the 'vision and objectives' of other parishes in their completed Neighbourhood Plans and suggest our own statement on this topic. <b>Ongoing.</b> See item 2.2.	All 11.3
11.4	In order to produce a map identifying the views and green spaces to be protected in the parishes, all group members are requested to forward suggestions to Chris. <b>Closed.</b> See 11.1.	

**Action**

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| 11.5 | Julie will attempt to identify the buildings and points of interests in the parishes to be included on a map of the area. <b>Ongoing</b> . Photographs taken by Julie; any other photographs taken by others in the group would be welcomed. | All 11.5        |
| 11.6 | Steve has produced a draft plan showing the major tasks required to complete the Neighbourhood Plan. Steve will meet with Chris to validate tasks and durations prior to circulation to the group. <b>Ongoing</b> .                          | SR / CM<br>11.6 |

**2. NP Vision and Objectives**

- 2.1 Chris welcomed Nev Brown, the Senior Neighbourhood Planning Officer from West Lindsey District Council, to the meeting.
- 2.2 Chris presented a draft of the 'Vision and Objectives' section of the Neighbourhood Plan for consideration by the group. All members were encouraged to provide their comments and suggestions to Chris. The vision needs to be concise and reflect the social, economic and wellbeing aspirations of the community. A final decision on the wording will be made at the next meeting.

**3. Development Boundaries and Call for Sites**

- 3.1 It is evident from the resident survey last year that the green spaces between the settlements of Clixby, Grasby, Owmbly and Searby should be protected from development. Development boundaries for both parishes are to be identified in the neighbourhood plan.
- 3.2 Protecting the views and enhancing the landscaping along the Viking Way which connects the settlements is an effective way to ensure 'green wedges' between the villages are maintained.
- 3.3 Nev informed the group that development boundaries which run along existing physical field or site boundaries are easier to define and approve. Also identifying the scale for appropriate types of development in the plan is recommended to protect the character of the area.
- 3.4 It is intended to issue a 'Call for Sites' to all residents and land owners in the parishes to identify potential area for development. The call is to be made by this group on behalf of the Parish Council / Meeting. Nev suggested looking at the information provided by 'Locality' on the wording and process regarding this action. In general, communication via social media, notice boards and direct contact with land owners is anticipated, giving one month for responses followed by an independent review of the proposed sites. Hemswell and Harpswell conducted a call for sites recently which may provide a good example to follow.
- 3.5 Once the exercise is completed, direct negotiations by the group with the owners of the sites can take place and will follow established development rules and planning processes.
- 3.5 Nev will check for any land ownership by the district or county council in the parishes although there may be none. NB 12.1
- 3.6 Housing, recreational spaces, car parking and visitor facilities were all highlighted in the resident survey as possible areas for future site development. The Housing Needs Assessment currently being conducted by AECOM will identify the type of housing required in the parishes. Chris to request an update on progress from AECOM. CM12.2

**4. Actions arising and next meeting**

The actions of this meeting were agreed by all those involved.

The next proposed steering group meeting is to be held at 19:00 in the Village Hall on Wednesday, 13<sup>th</sup> March. The following meeting will be held on Wednesday, 27<sup>th</sup> March.