

Grasby, Searby cum Owmbly Neighbourhood Plan Steering Group

Meeting Number: 15

Date: 10th April 2024

Location: Grasby Village Hall

Time: 19:00

Attendees: Chris Mead (Chairman)
Janet Brown (Treasurer)
Tim Phipps
Rob Bennett
Mike Downing
Mark Palmer
Steve Riley (Secretary)

Apologies: Cllr Peter Morris
Cllr Tom Smith
Julie Turnbull
Nick Harrison
Bethany Johnson

Agenda: 1. Outstanding actions from previous meetings (Steve)
2. Progress since last meeting (Chris)
3. Community Engagement (All)
4. Next steps for neighbourhood plan (Chris)
5. Actions arising and next meeting (Steve)

Major Points of Discussion

Item	Description	Action
1. <u>Actions from last meeting</u>		
1.4	Chris to circulate current land use map available from the Parish Council. Ongoing. We now have access to all maps with the exception of a large scale (1:20,000) OS map of the parishes. Chris to follow-up with AECOM.	CM 1.4
11.5	Photographs of buildings, views and points of interests to be forwarded to Chris for inclusion or reference on planning maps. Closed. As of 3 rd April.	
11.6	Steve has produced a draft plan showing the major tasks required to complete the Neighbourhood Plan. On hold. Until funding arrangements for 2024/25 are clarified.	SR / CM 11.6
12.2	Chris to request an update on progress of the Housing Needs Assessment and Design Guidelines from AECOM. Ongoing. Document expected to be delivered on 24 th April, a draft may be issued beforehand.	CM 12.2
13.2	Chris will draft the wording for the 'call for sites'. Closed. Wording agreed and posted on Facebook groups, local notice boards and the Parish Council website. Response closing date is 15 th May.	
13.3 & 13.4	A list of all landowners in the parishes is to be compiled and validated. Closed.	
13.5 & 13.6,	The income and expenditure of the group for 2023/24 needs to be finalised by the	
13.7 & 13.8	31 st March. Closed. All accounting items clarified and finalised.	
13.9	Chris is to clarify the groups' ability to filter any 'call for site' proposals prior to the mandatory independent check. Closed. Chris confirmed that the group can pre-filter proposals on criteria specifically agreed between Locality and the steering group. Note: Such criteria will be discussed at the next meeting, see item 3.1.	
14.1	Draft of the first three sections of the Design Guidelines to be published on the Grasby Parish Council website. Closed.	
14.2	Clarification needs to be sort from AECOM that the Housing Needs Assessment produced for the parishes will be compliant with those in place at a district or county level. Ongoing. Awaiting draft document to confirm.	CM 14.2
14.3	The 'end of grant' report is to be submitted to Locality by the 31 st March together with any funds to be returned. Closed. Report produced by Chris and Janet and £2088.68 returned to Groundwork UK.	
14.4	Certificates and vouchers for the winners and participants in the children's story and picture competition held in February will be delivered by the school on the 15 th April. Ongoing.	SR 14.4
14.5	Mark will respond to the email from Hannah Dale on behalf of the group. Closed. Note: Hannah reminded that she would be welcome to join the group meetings at any time.	

2. Progress since last meeting

- 2.1 **AECOM Design Guide update:** Clarification is required on the transport section of the document. It is believed a bus service currently runs on Thursdays from the Grasby village hall to Brigg. Janet to confirm if this route is still in operation and, if so, by which company. Currently Searby cum Owmbly has no public transport services. JB 15.1
- 2.2 **Finance:** Janet is to arrange payment of £1,500 to Helen Metcalf in relation to the first of her submitted invoices. JB 15.2
- 2.3 **Call for sites:** The general announcement to all residents has been made on social media, notice boards and the council website. In addition, a letter is to be sent to all local landowners (and email where the address is know) in both parishes. Tim and Mark will forward any missing addresses in Searby cum Owmbly to Chris by 15th April. The deadline for proposals is 15th May. Note: David Frankish has already indicated he will respond. TP / MP 15.3

3. Community engagement

- 3.1 **Next public meeting:** A provisional date for the next public meeting in the village hall is 8th May, 7 to 9 pm. The precise date will be set once adequate drafts of the Neighbourhood Plan, Design Guidelines and Housing Needs Assessment have been delivered by the consultants. The proposed agenda is:
 - Introduction to explain the neighbourhood planning procedure and where we are in this process.
 - Present the various maps produced, their key themes and intensions behind them.
 - Discuss the 'call for sites' and the criteria for filtering the proposals from landowners. Note: Chris will draft the criteria for discussion by the group. CM 15.4

Allocation of specific tasks to group members will be made at the next steering group meeting, e.g. catering, map preparation and publicising the meeting. Note: personal invites are to made to key stakeholders such as county / district councillors and local landowners.
- 3.4 **Additional:** Chris met with Ron and Evelyn Kirkby whilst out walking. They kindly offered to provide their knowledge on the history and old pictures of the area. Chris to follow up. CM 15.5

4. Next Steps for neighbourhood plan

- 4.1 **Maps:** A special group meeting to focus on maps was held on the 3rd April at the village hall. The approach taken to defining the future development boundaries (up to 2040) was to highlight the current development boundaries, propose protected 'green wedges' between the settlements and hence, by implication, land between the two are designated 'grey' areas for potential development subject to the usual planning process.
- 4.2 **Land ownership:** Letters and emails to be sent to all landowners early next week covering the 'call for sites' and the proposed date for the next public meeting. Chris to action in co-ordination with Rob and Tim. CM 15.6
- 4.3 **Solar farms:** The land to the south of the parish was included in a recent map published by 'Friends of the Earth' showing areas ideally suited to host solar farms. Therefore, it is suggested to include a policy on this specific topic, or on renewable energy in general, in the neighbourhood plan. Chris will seek Helen's views on how other parishes have approached this subject and review the Central Lincolnshire plan for any issues arising. CM 15.7

5. Actions arising and next meeting

The actions of this meeting were agreed by all those involved.

The next steering group meeting is to be held at 19:00 in the Village Hall on Wednesday, 24th April.

Note: The register of engagement is now maintained on the Grasby Parish Council website. Link -> [Register of Engagement](#)