

Grasby, Searby cum Owmbly Neighbourhood Plan Steering Group**Meeting Number:** 16**Date:** 24th April 2024**Location:** Grasby Village Hall**Time:** 19:00**Attendees:** Chris Mead (Chairman)
Janet Brown (Treasurer)
Julie Turnbull
Mike Downing
Mark Palmer
Steve Riley (Secretary)**Apologies:** Cllr Peter Morris
Cllr Tom Smith
Rob Bennett
Nick Harrison
Tim Phipps
Bethany Johnson**Agenda:** 1. Outstanding actions from previous meetings (Steve)
2. Progress since last meeting (Chris)
3. Community Engagement (All)
4. Next steps for neighbourhood plan (Chris)
5. Actions arising and next meeting (Steve)**Major Points of Discussion**

Item	Description	Action
1.	<u>Actions from last meeting</u>	
1.4	Chris to circulate current land use map available from the Parish Council. Ongoing. We now have access to all maps with the exception of a large scale (1:20,000) OS map of the parishes. Chris to follow-up with AECOM.	CM 1.4
11.6	Steve has produced a draft plan showing the major tasks required to complete the Neighbourhood Plan. On hold. Until funding arrangements for 2024/25 are clarified.	SR / CM 11.6
12.2	Chris to request an update on progress of the Housing Needs Assessment (HNA) and Design Guidelines from AECOM. Ongoing. See item 2.1.	CM 12.2
14.2	Clarification needs to be sort from AECOM that the Housing Needs Assessment produced for the parishes will be compliant with those in place at a district or county level. Closed. Confirmed in draft document.	
14.4	Certificates and vouchers for the winners and participants in the children's story and picture competition held in February will be delivered by the school on the 15 th April. Closed. Certificates and vouchers distributed to the children.	
15.1	Janet to confirm if the bus route is still in operation and, if so, by which company. Closed. There is a 'Call Connect' service but only one scheduled bus which runs on a Thursday operated by PC Coaches, No. 161.	
15.2	Janet is to arrange payment of £1,500 to Helen Metcalf in relation to the first of her submitted invoices. Closed. Invoice paid.	
15.3	A 'Call for Sites' letter is to be sent to all local landowners in both parishes (and	
&15.6	email where the address is know). Closed. All letters and emails sent on 22 nd April. David Frankish has already responded with a submission in relation to the field between Clixby Lane and Bentley Road.	
15.4	Chris to circulate the criteria for pre-filtering the 'Call for Sites' proposals from landowners. Ongoing. Locality have the recommended criteria.	CM 15.4
15.5	Chris to follow-up with Ron and Evelyn Kirkby who have kindly offered to provide their knowledge on the history and old pictures of the area. Ongoing.	CM 15.5
15.7	Chris will seek Helen's views on how other parishes have approached the subject of renewable energy policy, particularly in regards to solar farms. He will also review the Central Lincolnshire Local Plan for any relevant information on this matter. Ongoing. See item 4.2.	CM 15.7
2.	<u>Progress since last meeting</u>	
2.1	AECOM Design Guide and Housing Needs Assessment update: A 93 page draft of the HNA has been received from AECOM and circulated to the group for review and comment. All feedback to be sent directly to Chris. There is no further update on the Design Guidelines, the first three draft sections of which are available on the Grasby parish council website.	All 16.1

Action

- 2.2 **Call for Sites update:** The deadline for submissions from residents and landowners is 15th May. All proposals will be evaluated by the group after this date. Chris to acknowledge the submission from David Frankish. CM 16.2
- 2.3 **Neighbourhood Plan document update:** Helen believes there will be a shortfall of 3 to 4 days (approximately £2,200 in funding) to complete a full draft of the Neighbourhood Plan. This is above the remaining 6 days already funded. Note: there is still no indication of when the government will release funds for the year 2024/5. In order to complete the plan, Helen will need the completed Design Guidelines and Housing Needs Assessment documents. The group also need to provide Helen with the 'green spaces' map, associated pictures, any outline policies and our logo for inclusion in the document. A partial draft plan is now expected by mid-June.

3. Community engagement

- 3.1 **Next public meeting:** It was agreed to postpone the next public meeting until the group have drafts of all the documents from AECOM and Helen. Therefore, the new provisional date for this meeting is now 26th June at the Village Hall, 19:00 to 21:00. Steve to check on the availability of the hall. It was further agreed we need to give at least one month's notice to all residents and landowners in the parishes prior to the meeting date. Allocation of tasks for catering, printing and publicity, etc. will be made nearer the time. SR 16.3
- 3.2 A reminder on the 'call for sites' will be posted on the parishes social media sites next week. Chris and Mark to co-ordinate. CM / MP
16.4

4. Next Steps for neighbourhood plan

- 4.1 **Maps and pictures:** It was agreed to revisit the maps after evaluating all 'call for site' submissions. The group can then decide on such matters as 'green spaces' once the possible extent of future development is clearer.
- 4.2 **Renewable energy policy:** It is understood that other communities have used landscaping guidelines to set policies on renewable energy developments. The Central Lincolnshire Local Plan also has some analysis in this area.
- 4.3 **Additional:** Chris has spoken to Alex Hilton of Clixby Top Farm, regarding shooting a video of the parishes from a microlight. This could be shown at the next public meeting and stills could be used to supplement the Neighbourhood Plan.

5. Actions arising and next meeting

The actions of this meeting were agreed by all those involved.

The next steering group meeting is to be held at 19:00 in the Village Hall on Wednesday, 8th May.

Note: The register of engagement is now maintained on the Grasby Parish Council website. Link -> [Register of Engagement](#)