

Grasby, Searby cum Owmbly Neighbourhood Plan Steering Group

Meeting Number: 17

Date: 8th May 2024

Location: Grasby Village Hall

Time: 19:00

Attendees: Chris Mead (Chairman)
Janet Brown (Treasurer)
Tim Phipps
Mike Downing
Mark Palmer
Steve Riley (Secretary)

Apologies: Cllr Peter Morris
Cllr Tom Smith
Rob Bennett
Nick Harrison
Julie Turnbull
Bethany Johnson

Agenda: 1. Outstanding actions from previous meetings (Steve)
2. Progress since last meeting (Chris)
3. Community Engagement (All)
4. Next steps for neighbourhood plan (Chris)
5. Actions arising and next meeting (Steve)

Major Points of Discussion

Item	Description	Action
1. <u>Actions from last meeting</u>		
1.4	Chris to circulate current land use map available from the Parish Council. Ongoing. We now have access to all maps with the exception of a large scale (1:20,000) OS map of the parishes. Chris to follow-up with AECOM.	CM 1.4
11.6	Steve has produced a draft plan showing the major tasks required to complete the Neighbourhood Plan. On hold. Until funding arrangements for 2024/25 are clarified.	SR / CM 11.6
12.2	Chris to request an update on progress of the Housing Needs Assessment (HNA) and Design Guidelines from AECOM. Ongoing. See action 16.1 & item 2.2.	CM 12.2
15.4	Chris to circulate the criteria for pre-filtering the 'Call for Sites' proposals from landowners. Ongoing. To be completed before 15 th May.	CM15.4
15.5	Chris to follow-up with Ron and Evelyn Kirkby who have kindly offered to provide their knowledge on the history and old pictures of the area. Ongoing. Chris to arrange to meet Ron & Evelyn before next meeting.	CM 15.5
15.7	Chris to review the Central Lincolnshire Local Plan for any relevant information on renewable energy policies. Ongoing.	CM 15.7
16.1	Final call for comments on the draft Housing Needs Assessment by Monday 13 th May. Ongoing. All comments to be sent to Chris.	All 16.1
16.2	Chris to acknowledge the call for sites submission from David Frankish. Closed.	
16.3	Steve to check on the availability of the village hall on the 26 th June, 19:00 to 21:00 to hold the next public meeting. Closed. The hall is provisionally booked subject to confirmation nearer the time.	
16.4	A reminder on the 'call for sites' will be posted on the parishes social media sites by Chris and Mark. Closed. Update posted 6 th May.	
2. <u>Progress since last meeting</u>		
2.1	Call for Sites submissions: Two responses received to date, both in Grasby. Chris to invite the landowners to a GSONP steering group meeting after the 15 th May (the final date for submissions) and once the group have evaluated and discussed the proposals. Prior to the group evaluation, it was agreed that three members of the steering group will meet with the landowners to clarify the details of the proposals and provide more information on the types and character of the developments proposed. It is recommended Rob, Chris and Janet carry out the pre-evaluation meetings for the Grasby parish.	CM 17.1 CM / RB / JB 17.2
	In addition, Phoebe Godfrey in Searby cum Owmbly has approached the group in relation to the land previously used as a playing field / playground in Searby. Mark, Tim and Chris are to arrange a meeting with Phoebe to discuss the details and report back to the group.	MP / TP / CM 17.3

Action

- 2.2 **AECOM Design Guide update:** A full draft of the design guide was received today from AECOM (sections 1 – 5). Chris to circulate the document. The group are requested to provide comment to Chris on the document by 20th May. CM 17.4
All 17.5
- 2.3 **Neighbourhood Plan document update:** A draft contents list and first section of the plan have been received from Helen. Chris to circulate to the group for comment. It is estimated Helen has 5 days of funding remaining to spend on the plan. It is expected the style and design of the Neighbourhood Plan will be similar to that used in the AECOM Design Guidelines. CM 17.6

Note: The group still need to set the proposed northern and southern development boundaries for the plan. This will be a topic for discussion at the next steering group meeting.

3. Community engagement

- 3.1 **Next public meeting:** We now have full drafts of the HNA and Design Guidelines. We still expect a draft of the Neighbourhood Plan by mid-June. Therefore, the date for the meeting of 26th June at the Village Hall, 19:00 to 21:00 is still viable. It was agreed we should publicise the meeting as soon as possible. Mike and Steve will draft a flyer for this purpose and circulate to the group for discussion at the next meeting. Funding for the flyer to be discussed with the Grasby Parish Council. MD / SR 17.7

Three copies of the Design Guidelines and one copy of the HNA will be needed for the meeting. Janet to arrange. JB 17.8

4. Next Steps for neighbourhood plan

- 4.1 The next steps can be summarised as:
- complete 'Call for Sites' exercise: submissions and evaluations.
 - review AECOM document drafts.
 - prepare for next public meeting.

5. Actions arising and next meeting

The actions of this meeting were agreed by all those involved.

The next steering group meeting is to be held at 19:00 in the Village Hall on Wednesday, 22nd May.