

Grasby, Searby cum Owmbly Neighbourhood Plan Steering Group**Meeting Number:** 20**Date:** 11th July 2024**Location:** Grasby Village Hall**Time:** 19:00**Attendees:** Chris Mead (Chairman)
Janet Brown (Treasurer)
Tim Phipps
Rob Bennett
Bethany Johnson
Steve Riley (Secretary)**Apologies:** Cllr Peter Morris
Cllr Tom Smith
Mike Downing
Nick Harrison
Julie Turnbull
Mark Palmer**Agenda:** 1. Outstanding actions from previous meetings (Steve)
2. Progress since last meeting (Chris)
3. Community Engagement (All)
4. Next steps for neighbourhood plan (Chris)
5. Actions arising and next meeting (Steve)**Major Points of Discussion**

Item	Description	Action
	Pre-Meeting Note: the scheduled meeting of the 19 th June focused solely on the preparations for the public meeting of 26 th June and as such no minutes were taken.	
1.	<u>Actions from last meeting</u>	
11.6	Steve has produced a draft plan showing the major tasks required to complete the Neighbourhood Plan. On hold. Until funding for 2024/5 is agreed.	SR / CM 11.6
15.4	Chris to circulate the criteria for pre-filtering the 'Call for Sites' proposals from landowners. Closed. Spreadsheet circulated to all group members.	
15.7	Chris to review the Central Lincolnshire Local Plan for any relevant information on renewable energy policies. Ongoing.	CM 15.7
17.1 & 17.3	Two or more members of the steering group will meet with landowners who responded to the 'call for sites' to clarify the details and provide more information on the types and character of the developments proposed. Ongoing. See 3.2.	CM / All 17.1
18.0	Applications for government funding for 2024/5 is now open. We will review our progress around 16 th of June with the aim of making another grant application before 4 th July. Janet & Chris to progress. Ongoing. See 2.1.	CM / JB 18.0
18.1	Chris to edit the aerial video footage kindly provided by Alex Hilton for use at the next public meeting. Closed. Video edited and shown at the public meeting of the 26 th June.	
18.4	Refreshments for the public meeting, e.g. wine, food, tea & coffee will be arranged by Julie & Janet. Closed.	
18.5	Displays for the public meeting of current & historical photos need to be produced. Closed. Pictures gathered and shown at the public meeting of the 26 th June.	
18.6	Chris will work with Steve to set-up the technical arrangement for the public meeting and test the display of video and pictures. Closed.	
19.1	Steve to put the final Design Guidelines and Housing Needs Assessment documents on the Grasby Parish Council website. Closed.	
19.2	Helen Metcalf is requesting all the maps we wish to include in the Neighbourhood Plan document. Chris to arrange. Ongoing. See 2.3.	CM 19.2
19.3	Flyers to publicise the public meeting are to be distributed to all households in the two parishes as soon as possible. Chris, Tim and Steve to organise. Closed.	
19.4	Chris will arrange for AECOM to provide an independent assessment of the sites proposed from the 'call for sites' exercise conducted in April / May. Ongoing. This request forms part of the application for funding in 2024/5. See 2.1.	CM 19.4

2. Progress since last meeting

2.1 **Grant application & technical help:** It is understood the group can apply to Locality for a basic grant up to £10,000 less the funding used in 2023/4 (£5,658.32), and an additional grant of up to £8,000. Hence, a maximum grant limit in 2024/5 of £12,341.68. The application for technical help from AECOM to provide an independent assessment of proposed development sites is included in the basic grant application (Note: this is paid for centrally by the government). The basic application questionnaire was reviewed by the group and answers agreed. Chris and Janet are to clarify the expected group expenses and consultancy costs and submit the applications online as soon as possible.

2.2 **Neighbourhood Plan document status:** Helen Metcalf has submitted a new quote to complete the document above the £4,854 already incurred in 2023/4. Concern was expressed that the cost and timescales for consultancy help were currently unclear with little evidence of progress or agreed plan for completion. The next meeting with Helen is at 11am on the 23rd July. Chris and Steve to attend and seek clarification.

CM / SR 20.1

2.3 **Maps:** The proposed 'green wedge' boundaries were reviewed by the group, modified and agreed. The main change to the map presented at the public meeting on the 26th June was to the boundary east of Clixby. A change was agreed to move the wedge westward and protect the area around Clixby church and the Viking Way by designating the land as 'important green space'. The other 'green spaces' were reviewed and agreed. The development boundary to the south of Grasby was also discussed, it was agreed to propose a line running east to west from the current 30mph speed limit sign on Station Road. Chris to make the map modifications.

CM 20.2

3. Community engagement

3.1 **Public meeting review and feedback:** The public meeting on the 26th June was very well attended (around 50 people) and considered a great success from the feedback received. Residents and landowners alike welcomed the group's update and the opportunity to ask questions on the current Neighbourhood Plan proposals. A further public meeting is expected once a full draft of the Neighbourhood Plan document is made available by the consultant and the AECOM independent review of development sites is complete.

3.2 **Meetings with landowners:** Steve, Chris and Janet met with David and Judith Frankish on 4th July regarding the proposal to develop the field between Clixby and Bentley Lanes. The landowners are flexible on what development is required and willing to consider any proposals from the steering group as to what it considers 'best value' for the community. The group will make a proposal to David and Judith once the meetings with the other landowners who made 'call for site' proposals have completed. Chris will co-ordinate these meetings with group members over the coming week. Note: Rob will send Chris dates he is available to attend.

RB 20.3

4. Next Steps for neighbourhood plan

4.1 **Housing requirements analysis:** It was agreed no further analysis will be conducted by the group above that already contained in the Housing Needs Assessment for the purposes of the Neighbourhood Plan. The specific needs of residents will be considered by the Parish Council during the normal planning applications process with reference to the approved plan and its associated documents.

4.2 **Site allocations:** Prioritisation of development sites will be discussed after the group's meetings with all 'call for site' proposers and with subsequent help from AECOM (subject to a successful grant application).

5. Actions arising and next meeting

The actions of this meeting were agreed by all those involved.

The next steering group meeting is to be held at 19:00 in the Village Hall on Wednesday, 24th July.