

Grasby, Searby cum Owmbly Neighbourhood Plan Steering Group

Meeting Number: 21	Date: 24 th July 2024
Location: Grasby Village Hall	Time: 19:00
Attendees: Tim Phipps (Acting Chairman) Janet Brown (Treasurer) Chris Mead (via WhatsApp) Mark Palmer Mike Downing Steve Riley (Secretary)	Apologies: Cllr Peter Morris Cllr Tom Smith Bethany Johnson Nick Harrison Julie Turnbull Rob Bennett
Agenda: 1. Outstanding actions from previous meetings (Tim) 2. Progress since last meeting (Chris) 3. Community Engagement (All) 4. Next steps for neighbourhood plan (Tim) 5. Actions arising and next meeting (Steve)	

Major Points of Discussion

Item	Description	Action
1. <u>Actions from last meeting</u>		
11.6	Steve has produced a draft plan showing the major tasks required to complete the Neighbourhood Plan. On hold . Until funding for 2024/5 is agreed.	SR / CM 11.6
15.7	Chris to review the Central Lincolnshire Local Plan for any relevant information on renewable energy policies. Ongoing .	CM 15.7
17.1, 17.3 & 20.3	Two or more members of the steering group will meet with landowners who responded to the 'call for sites' to clarify the details and provide more information on the types and character of the developments proposed. Ongoing . See 3.1.	CM / All 17.1
18.0	Applications for government funding for 2024/5 is now open. Janet & Chris to progress. Ongoing . See 2.1.	CM / JB 18.0
19.2	Helen Metcalf is requesting all the maps we wish to include in the Neighbourhood Plan document. Chris to arrange. Ongoing . See 2.2.	CM 19.2
19.4	Chris will arrange for AECOM to provide an independent assessment of the sites proposed from the 'call for sites' exercise conducted in April / May. Ongoing . This request forms part of the application for funding in 2024/5. See 2.1.	CM 19.4
20.1	Concern was expressed that the cost and timescales for consultancy help on the Neighbourhood Plan were currently unclear. Ongoing . See 2.2.	CM 20.1
20.2	Chris to make the map modifications agreed at the group meeting of 11 th July. Ongoing .	CM 20.2
2. <u>Progress since last meeting</u>		
2.1	Grant application & technical help: We now have confirmation of the costs and grant amounts available to complete the Neighbourhood Plan and an independent assessment of the proposed 'call for sites'. Chris and Janet will meet this Friday (26 th July) to finalise and submit the online grant application. Note: it can take up to 4 weeks for Locality to process the claim, however it is understood recent submissions have been settled well within this timeframe.	
2.2	Neighbourhood Plan status: Chris held a call with Helen Metcalf on the 23 rd July to discuss progress. The following are the main points arising: <ul style="list-style-type: none"> • Cost for the remaining consultancy and grant amounts were agreed. • Helen has drafted policies for 5 sections in the plan but requires all the updated maps to complete her work prior to releasing a draft for steering group review. Chris will send the remaining updated maps to her tomorrow. • Subject to a successful grant application, Helen now expects to provide a full draft of the Neighbourhood Plan to the steering group by September. 	

Action

- Again, subject to a successful grant application, AECOM will require 12 weeks to complete the independent assessment of the proposed 'call for sites' submissions. Note: the housing numbers from the Housing Needs Assessment should be considered as a minimum. Clarity of new housing numbers for the parishes is awaited from the District Council given the recent change in government and central planning policies.
- It was recommended that the Cross Keys pub in Grasby and the playground in Searby be designated as 'Assets of Community Value'. Steve will look into the process for making these formal allocations. SR 21.1
- An indicative layout of the proposed development for the field between Clixby and Bentley Lanes (owned by the David and Judith Frankish) was recommended. Chris will progress. Note: it was agreed there is no need for master planning consultancy for this site. CM 21.2
- A statement on the flora and fauna in the parishes was recommended. Chris will request an example from Helen as to exactly what is expected. Subject to receiving this, Mark will contact Anna Dale to help draft this section. CM 21.3
- Based on the above, the steering group's aim is to complete the entire Neighbourhood Planning process, e.g. adoption by the District Council, by the end of 2024. MP 21.4
- The current steering group consultation statement on the parish council website requires an update. Chris will progress. CM 21.5

3. Community engagement

3.1 **Meetings with landowners:** No further meetings have been held in the last 2 weeks. The following actions are proposed to be completed as soon as possible:

- Pheobe Godfrey – several emails have been sent by Mark but no response to date. Tim to send a further email. Should it prove difficult to arrange a meeting in the short term, Pheobe is expected to attend the next Searby cum Owmbly parish meeting in September where the matter can be progressed. TP 21.6
- The Knapton family – Steve will send an email to Clare Davies to set a suitable date and confirm location and numbers expected to attend. SR 21.7
- Bushby, Vessey, Hartley and Saharan families – Chris will draft an email and will progress arrangements with Tim's help. CM / TP 21.8

4. Next Steps for neighbourhood plan

4.1 As actions above.

5. Actions arising and next meeting

The actions of this meeting were agreed by all those involved.

The next steering group meeting is to be held at 19:00 in the Village Hall on Wednesday, 7th August.