

Grasby Neighbourhood Plan Steering Group

Meeting Number: 22

Date: 7th August 2024

Location: Grasby Village Hall Meeting Room

Time: 19:00

Attendees: Chris Mead (Chairman)
Janet Brown (Treasurer)
Rob Bennett
Cllr Peter Morris

Apologies: Steve Riley (Secretary)
Cllr Tom Smith
Tim Phipps
Mark Palmer

- Agenda:**
1. Outstanding actions from previous meetings as per minutes of 24th June 2024 (Chris)
 2. Progress since last meeting (Chris)
 3. Community engagement (All)
 4. Next steps for neighbourhood plan (Chris)
 5. Any other business
 6. Actions arising and next meeting (Chris)

Major Points of Discussion

Item	Description	Action
1.	<u>Outstanding actions from previous meetings</u>	
11.6	Steve has produced a draft plan showing the major tasks required to complete the Neighbourhood Plan. On hold. Until funding for 2024/5 is agreed.	SR / CM 11.6
15.7	Chris to review the Central Lincolnshire Local Plan (CLLP) for any relevant information on renewable energy policies. Closed The CLLP has won an award for its ambitious policies aimed at addressing climate change. Section 3 'Energy, Climate Change and Flooding' includes policies on designing efficient buildings, reducing energy consumption, energy networks and generating renewable energy. Central Lincolnshire Local Plan 2023 It also includes an Energy Efficient Design Guide and checklist .	
17.1, 17.3 & 20.3	Two or more members of the steering group will meet with landowners who responded to the 'call for sites' to clarify the details and provide more information on the types and character of the developments proposed. Ongoing. Chris has prepared site plans and details of the assessment criteria gathered so far for all the submitted sites. These have so far been sent out to Hartley, Sarahan & Bushby to acknowledge their submissions and seek confirmation of contact details, site location and intentions. Maps etc can be found here . Responses are awaited. Chris will also send these documents to Knapton and Vessey. Janet will follow up with a call to the Vessey's to arrange a meeting. Knapton's have already confirmed they will get back with possible meeting dates, hopefully this will help to secure a meeting soon. Tim has contacted Jeremy Godfrey and has Phoebe's telephone number. Jeremy was not aware of Phoebe's proposal. Hopefully she will attend the next Searby cum Owmbly Parish Meeting on 10 th Sept when Tim/Mark/Chris can speak with her, but it would be better if we could secure an earlier meeting. Tim & Mark to continue to seek a meeting. A meeting was held with David & Judith Frankish on 4 th July.	CM 22.1 JB 22.2 TP/MP 22.3

- 18.0 Applications for government funding for 2024/5 is now open. Janet & Chris to progress. **Closed**.
An application for further grant aid of £9993.00 has been made to Locality including technical assistance to assess the Call for Sites submissions. The application has been acknowledged. A meeting with AECOM to understand where we are with the sites has been set for Tuesday 13th August 10:15-11:15 via Teams. CM 22.4
- 19.2 Helen Metcalf is requesting all the maps we wish to include in the Neighbourhood Plan document. Chris to arrange. **Ongoing**.
Maps at parish and settlement level have been created showing green wedges, green spaces, call for sites, public & permissive paths, landscape character & listed buildings. Further maps showing important views, community facilities and TPOs are yet to be completed. CM 19.2
Community facilities map should include notice boards, defibrillators, national cycle route, school, benches & Beaver/Cub/Scout community group.
Maps can be found [here](#).
More information on the green spaces has been requested by Helen. Details of ownership & maintenance need to be gathered along with a photo if each site.
Chris will prepare a list of the sites and share it on OneDrive. CM 22.5
Rob will cover the sites in Grasby RB 22.6
Janet will cover the site in Searby/Owmbly JB 22.7
- 19.4 Chris will arrange for AECOM to provide an independent assessment of the sites proposed from the 'call for sites' exercise conducted in April / May. This request forms part of the application for funding in 2024/5. **Closed**.
Preliminary meeting with AECOM arranged. See 18.0 above.
- 20.1 Concern was expressed that the cost and timescales for consultancy help on the Neighbourhood Plan were currently unclear. **Closed**.
A site meeting has been set up for 12th September at 10:30 in the Village Hall. Helen will attend to give a progress update. CM 22.8
Invite to be sent out to Steering Group members and Nev Brown from WLDC.
Note Helen will share progress to date with the group but this should not be shared more widely until the group has provided its feedback and this has been incorporated in the Plan.
- 20.2 Chris to make the map modifications agreed at the group meeting of 11th July.
Modifications have been made as agreed. Maps can be found [here](#).
Closed
- 21.1 It was recommended that the Cross Keys pub in Grasby and the playground in Searby be designated as 'Assets of Community Value'. Steve will look into the process for making these formal allocations.

Here is the link to the West Lindsey webpage dealing with Assets of Community Value -> <https://www.west-lindsey.gov.uk/communities-safety/community-rights/community-right-bid> and the form to be completed in order to nominate a site -> <https://www.west-lindsey.gov.uk/sites/default/files/2022-02/Community%20Right%20to%20Bid%20-%20Nomination%20Form.pdf>
This matter will now be forward to Grasby Parish Council for further action. **Closed**

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| 21.2 | An indicative layout of the proposed development of the field between Clixby and Bentley Lanes (owned by the David and Judith Frankish) was recommended. Chris will progress. Ongoing.
Note: it was agreed there is no need for master planning consultancy for this site. | CM 21.2 |
| 21.3 | A statement on the flora and fauna in the parishes was recommended. Chris will request an example from Helen as to exactly what is expected. Ongoing.
Subject to receiving this, Mark will contact Hanna Dale to help draft this section. Ongoing. | CM 21.3
MP 21.4 |
| 21.5 | The current steering group consultation statement on the parish council website requires an update. Chris will progress. Ongoing. | CM 21.5 |
| 21.6 | Pheobe Godfrey – several emails have been sent by Mark but no response to date. Tim to send a further email. Should it prove difficult to arrange a meeting in the short term, Pheobe is expected to attend the next Searby cum Owmbly parish meeting in September where the matter can be progressed. Ongoing. | TP 21.6 |
| 21.7 | The Knapton family – Steve will send an email to Clare Davies to set a suitable date and confirm location and numbers expected to attend. Steve has contacted Clare Davies to arrange a meeting with the Knapton family regarding the call for sites proposal. Clare responded on the 25 th July and promised to get back to us with potential dates and numbers of attendees. Closed.
Chris to send out plan and assessment criteria to the Knaptons to encourage a response. | CM 22.9 |
| 21.8 | Bushby, Vessey, Hartley and Saharan families – Chris will draft an email and will progress meeting arrangements with Tim’s help. Plan and assessment criteria have been sent to the Bushby, Hartley and Saharan families. The Hartley family have responded. Details will also be sent to the Vessey family. Ongoing. | CM 21.8 |

2. Progress since last meeting

The Chairman reported the following progress since the last meeting on 24th July 2024:

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| 2.1 | Grant Aid – an application for grant aid and technical support has been made to Locality. See items 18.0 & 19.4 above. |
| 2.2 | Call for Sites – dome landowners have been sent by email maps, contact details and assessment criteria for confirmation, others are being contacted directly to set up a meeting. See items 17.1, 17.3 & 20.3, 21.6, 21.7 & 21.8 above. |
| 2.3 | Consultant – discussions continue along with the supply of maps, more are needed. Requests for feedback have been forwarded to the group and examples from other plans have been shared. Helen spent 3 days this week working on our plan and will share a draft before her site visit on 12 th September. See items 19.3, 20.1 & 20.2. |

3. Community engagement

- 3.1 Meetings with Call for Sites landowners
See 17.1,17.3 & 20.3, 21.6, 21.7 & 21.8 above.

4. Next steps

The next steps can be summarised as:

- evaluate 'Call for Sites' responses and contact landowners to clarify proposals
- continue to prepare maps & photographs for use in the Plan;
- progress the grant and technical support application with Locality & AECOM;
- continue to work with Helen to draft sections of the Plan;
- respond to third party enquiries;
- meet with Helen on 12th September to review progress.

5. Any other business

- 5.1 None

6. Next meeting

- 6.1 It was agreed that the next Neighbourhood Plan Steering Group meet will be on

- **Wednesday 21st August 2024 at 7pm** in Grasby Village Hall
Meeting will be in the Parish Room as there is an event in the hall.