

Grasby, Searby cum Owmbly Neighbourhood Plan Steering Group

Meeting Number: 24

Date: 4th September 2024

Location: Grasby Village Hall

Time: 19:00

Attendees: Chris Mead (Chairman)
Janet Brown (Treasurer)
Tim Phipps
Rob Bennett
Mike Downing
Julie Turnbull
Mark Palmer
Cllr Tom Smith
Steve Riley (Secretary)

Apologies: Cllr Peter Morris
Nick Harrison
Bethany Johnson

- Agenda:**
1. Outstanding actions from previous meetings (Steve)
 2. Progress since last meeting (Chris)
 3. Community Engagement (All)
 4. Next steps for neighbourhood plan (Chris)
 5. Actions arising and next meeting (Steve)

Major Points of Discussion

Item	Description	Action
1. <u>Actions from last meeting</u>		
11.6	Steve has produced a draft plan showing the major tasks required to complete the Neighbourhood Plan. Closed. Action superseded; current estimate is early 2025 for completion of the plan.	
17.1, 17.3 & 20.3	Two or more members of the steering group will meet with landowners who responded to the 'call for sites' to clarify the details and provide more information on the types and character of the developments proposed. Ongoing. See 3.1. Note: all related actions consolidated under 17.1.	All 17.1
19.2	Helen Metcalf is requesting all the maps we wish to include in the Neighbourhood Plan document. Chris to arrange. Ongoing. See 2.2. Note: to be completed before the meeting with Helen on the 12 th September.	CM 19.2
21.2	An indicative layout of the proposed development for the field between Clixby and Bentley Lanes. Chris has produced an indicative map for discussion. Ongoing.	CM 21.2
21.4	Mark has contacted Hannah Dale who is happy to contribute to the flora and fauna section of the plan. Mark to progress. Ongoing.	MP 21.4
21.5	The current steering group consultation statement on the parish council website requires an update. Chris will progress. Ongoing.	CM 21.5
21.6 & 22.3	Tim and Chris will attempt to contact Pheobe Godfrey. Closed. Meeting to be held with Pheobe on 11 th September. Mark, Tim and Chris to attend.	
22.2	Janet will follow-up with the Vessey family to arrange a meeting date. Closed. Meeting held with Paul and Josh Vessey on the 3 rd September.	
22.6	Rob to identify ownership and maintenance details of Grasby green spaces. Some details found but further investigation needed. Ongoing.	RB 22.6
22.7	Janet to identify ownership and maintenance details of Searby cum Owmbly green spaces. Closed. Details passed to Chris.	
23.1	Chris will circulate the Neighbourhood Plan draft to steering group members for review and comment. Closed. Link to the document sent to all members.	
23.2	Members are requested to bring their comments on the draft Neighbourhood Plan document to the next steering group meeting. Closed. See 2.3.	
23.3	A meeting is to be held with Helen Metcalf at the village hall at 10 to 12 am on Thursday, 12 th September. Chris to liaise with Helen to produce an agenda for the meeting. Ongoing.	CM 23.3

Action

23.4 Rob noted that there are many redundant farm buildings in the parishes which provide the potential for conversion to residential properties (e.g. Class Q developments). Rob to provide a list of such buildings and circulate. **Ongoing.** RB 23.4

2. Progress since last meeting

2.1 **Grant Aid:** Applications to Locality (for Neighbourhood Plan funding) and AECOM (for an independent site assessment) have been made. No further information received to date from either party. **Note:** Consultation is currently underway as part of a national housing policy review by the new government. This is due to complete on 24th September. Tom will forward a copy of the new policy to the group when available (expected early 2025). TS 24.1

2.2 **Map updates:** Chris has updated the format of the parish maps to make them clearer when included in the Neighbourhood Plan document. Work continues on the maps to add tree preservation orders (TPOs), commemorative features, the National Cycle route and the proposed settlement development boundaries.

2.3 **Neighbourhood Plan draft review:** The group reviewed and commented on the document draft provided by Helen. All comments were recorded by Chris on a master copy of the document to be further reviewed at the meeting with Helen Metcalf on the 12th September. **Important note:** All steering group members were asked to provide any additional comments and their list of parish aspirations to Chris before this meeting. All 24.2

3. Community engagement

3.1 **Meetings with landowners:** A meeting has been arranged to meet the Knapton family at the village hall on 9th September at 10:00 am and work continues to arrange a meeting with the Sarahan family. **Note:** It is unlikely that a face-to-face meeting will be held with the Hartley family as they now live away from the area.

4. Next Steps for neighbourhood plan

- 4.1 Hold meeting on the Neighbourhood Plan with Helen on the 12th September.
- 4.2 Hold meetings with landowners regarding clarification of the 'call for sites' proposals.
- 4.3 Follow-up on grant applications with Locality and AECOM as necessary.

5. Actions arising and next meeting

The actions of this meeting were agreed by all those involved.

The next steering group meeting is to be held at 19:00 in the Village Hall on **Thursday**, 25th September.