

Grasby Neighbourhood Plan Steering Group

Meeting Number: 25

Date: 25th September 2024

Location: Grasby Village Hall Meeting Room

Time: 19:00

Attendees: Chris Mead (Chairman)
Mike Downing
Rob Bennett
Cllr Tom Smith

Apologies: Steve Riley (Secretary)
Janet Brown (Treasurer)
Cllr Peter Morris
Tim Phipps
Mark Palmer
Julie Turnbull

- Agenda:**
1. Outstanding actions from previous meetings as per minutes of 24th June 2024 (Chris)
 2. Progress since last meeting (Chris)
 - i. Meetings (Chris)
 - ii. Heritage Assets (Rob)
 - iii. Community Aspirations (All)
 - iv. Maps (Chris)
 3. Next steps for neighbourhood plan (Chris)
 4. Any other business
 5. Next meeting

Major Points of Discussion

Item	Description	Action
	Due to the reduced number able to attend this meeting the normal agenda was changed to an update from the Chairman and discussions about Heritage Assets and Community Aspirations.	
1.	<u>Outstanding actions from previous meetings</u>	
	Actions from the previous meeting are listed here. There were no discussions on these unless covered by the Chairman's update.	
11.6	Steve has produced a draft plan showing the major tasks required to complete the Neighbourhood Plan. On hold. Until funding for 2024/5 is agreed.	SR / CM 11.6
17.1	Two or more members of the steering group will meet with landowners who responded to the 'call for sites' to clarify the details and provide more information on the types and character of the developments proposed. Ongoing.	
19.2	Helen Metcalf is requesting all the maps we wish to include in the Neighbourhood Plan document. Chris to arrange. Ongoing. Maps v2 can be found here . More information on the green spaces has been requested by Helen. Details of ownership& maintenance need to be gathered along with a photo of each site. Chris will prepare a list of the sites and share it on OneDrive. Rob will cover the sites in Grasby Janet will cover the site in Searby/Owmbly	CM 22.5 RB 22.6 JB 22.7
21.2	An indicative layout of the proposed development of the field between Clixby and Bentley Lanes (owned by the David and Judith Frankish) was recommended. Chris will progress. Ongoing. Note: it was agreed there is no need for master planning consultancy for this site.	CM 21.2

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| 21.4 | Mark has contacted Hannah Dale who is happy to contribute to the flora and fauna section of the plan. Mark to progress. Ongoing | MP 21.4 |
| 21.5 | The current steering group consultation statement on the parish council website requires an update. Chris will progress. Ongoing . | CM 21.5 |
| 22.6 | Rob to identify ownership and maintenance details of Grasby green spaces. Some details found, but further investigation needed. Closed . | |
| 23.3 | A meeting is to be held with Helen Metcalf at the village hall at 10 to 12 am on Thursday, 12th September.. Closed . | |
| 21.8 | Bushby, Vessey, Hartley and Saharan families – Chris will draft an email and will progress meeting arrangements with Tim’s help. Plan and assessment criteria have been sent to the Bushby, Hartley and Saharan families. The Hartley family have responded. Details will also be sent to the Vessey family. Ongoing . | CM 21.8 |

2. Progress since last meeting

The Chairman reported the following progress since the last meeting on 24th July 2024:

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| 2.1 | Meetings | The following meetings have occurred since the last Steering Group meeting: |
| | 9 Sept | Knaptons at Village Hall re land on Station Road, Grasby. Discussion of planning history and site restrictions. Assessment details updated. |
| | 11 Sept | Godfrey at recreation area Searby. Confirmed site extent & assessment details. Long discussion about their aspirations for the site. Agreed details and further investigations will be kept private until a workable plan for the site has been identified. The owners will continue to investigate designating the site as a Village Green. We will investigate other options to secure the long term future of the site. |
| | 12 Sept | Helen Metcalfe at Village Hall. Update meeting and discussions on progress, next steps, Helen’s availability over the next month and the scope and content of the NP. Email from Helen confirming actions agreed was circulated to all, but attachments were missed off. These were an estimated timeline for NP completion and the NPPF document with footnotes. They are attached to these minutes. We will discuss these at our next meeting. |
| | 17 Sept | Hannah Dale at Pond Farm. Meeting to understand more about the rewilding project taking place at Pond Farm and to share our progress on the NP. Confirmed extent of rewilding so it can be reflected in the NP and asked for information about the species identified on her land. |

25 Sept AECOM online meeting to kick off the start of the Call for Sites assessment process. Reviewed the sites to be included and the information already sent over - site plans & assessment details fathered to date. Bushby site will be excluded. Godfrey site will be included, but goal as a permanent recreation area is understood. AECOM will make a site visit in due course and will let us know in advance. As one of the first 3 groups in the current contract to request this assistance it is likely the work will be completed earlier than the 12 weeks originally quoted.

- 2.2 **Heritage Assets** – the information in Rob’s email dated 13th Sept after reviewing the Historic Environment Record (HER) was discussed. Thanks for doing this Rob. Nearly all sites highlighted as important are old farm buildings which are interesting historically, impact the character of the area and may have potential for alternative uses. It was agreed to add a map layer to record these sites within the NP.
- 2.3 **Community Aspirations** – a long discussion on the issues and opportunities discovered whilst working on the NP were covered and a list of potential projects was created. These will be added and expanded on in an annex to the NP and discussed again at a future meeting to finalise the list and the details.
- 2.4 **Maps** – following the meeting with Hannah Dake an additional layer mapping water features has been added. It was agreed the chalk stream running through the parishes will be added to this layer. Work continues to reformat the existing maps and add any missing maps that are referenced in the draft plan.

4. **Next steps**

The next steps can be summarised as:

- update v2 of the draft plan, split document into smaller parts and return to Helen
- update the ‘Call for Sites’ assessment information with latest info and send to AECOM;
- contact Sarahan to clarify site extent and complete assessment;
- inform landowners site assessment process is underway;
- continue to prepare maps & photographs for use in the NP;
- work on the reformatting of parts of the draft layout for comments on style, engagement and readability;
- finalise list of Community Aspirations;
- work with/meet AECOM as appropriate.

5. **Any other business**

5.1 None

6. **Next meeting**

6.1 It was agreed that the next Neighbourhood Plan Steering Group meet will be on **Wednesday 9th October 2024 at 7pm** in Grasby Village Hall