

Grasby, Searby cum Owmbly Neighbourhood Plan Steering Group

Meeting Number: 28 **Date:** 13th November 2024
Location: Grasby Village Hall **Time:** 19:00
Attendees: Chris Mead (Chairman) **Apologies:** Mark Palmer
 Janet Brown (Treasurer)
 Mike Downing
 Julie Turnbull
 Rob Bennett
 Tim Phipps
 Cllr Tom Smith
 Cllr Peter Morris
 Nev Brown (Senior Neighbourhood Planning Policy Officer)
 Steve Riley (Secretary)

- Agenda:**
1. Outstanding actions from previous meetings (Steve)
 2. Progress since last meeting (Chris)
 3. Community Engagement (All)
 4. Next steps for neighbourhood plan (Chris)
 5. Actions arising and next meeting (Steve)

Major Points of Discussion

Item	Description	Action
1.	<u>Actions from last meeting</u>	
19.2	Helen Metcalf is requesting all the maps we wish to include in the Neighbourhood Plan document. Ongoing . Chris to send further updates to Helen.	CM 19.2
21.5	The current steering group consultation statement on the parish council website requires an update. Chris will progress. Ongoing .	CM 21.5
26.6	Helen has provided a draft timeline for the completion of the Neighbourhood Plan. Chris and Steve to review and comment. Closed . Updated timeline produced (see Attachment A). Note: indications are that the group have a good chance of meeting the earlier completion date as the indications are we may not require a full Strategic Environmental Assessment (SEA).	CM / SR 26.6
27.1	Helen requested invoice 549 for £2,055 is paid as soon as possible. This amount is covered in this year's Groundwork UK funding. Closed . Invoice paid.	
27.2	As the only site to date that specifically offered space for a children's playground in Grasby, the group will endeavour to identify the new owner of site S1 with the intention of discussing their plans for the site. Ongoing . The new owner is Craig Peart who lives directly opposite the site on Clixby Lane. Chris will make contact with Craig to arrange a meeting, with at least one other group member, to discuss intended uses for the site. Note: the current proposal is to use the field as a safe dog walking area but planning application has yet to be made.	CM 28.1
27.3	Additional important views are being considered. Chris to send out for discussion by the group. Ongoing . The aim is to reduce the current number of views under consideration.	CM 27.3
27.4	The precise route of the Viking Way is to be clarified. Closed .	
27.5	It is recommended that Nev Brown (WLDC Senior Neighbourhood Planning Officer) is invited to our next meeting to discuss this matter and bring him up to date with the group's progress. Closed . The group welcomed Nev to this meeting.	
27.6	The wording of the leaflet to invite residents to the next public meeting is to be agreed. Closed . The group unanimously confirmed the draft produced by Chris. This will be distributed over the weekend of the 16 th November.	
27.7	The date of the next public meeting is 27 th November between 6 and 8pm at Grasby Village Hall. Closed . The hall has been booked.	

2. <u>Progress since last meeting</u>	Action
2.1 Neighbourhood Plan updates:	
<p>Nev Brown informed the group on the process behind producing a screening report in relation to Strategic Environmental and Habitats Regulations Assessments (SEA / HRA). This report is used to determine whether the parishes will be required to submit full versions of these assessments as part of the Neighbourhood Plan. Nev is to provide an example of a screening report containing the questions to be answered by the steering group. Nev will make a decision (expected April 2025 or sooner) based on the submitted screening report.</p>	NB 28.1
<p>Chris will provide Nev with the latest draft version of the Neighbourhood Plan to bring him up to date with the group's progress and to help him formulate any suggestions he may have to progress its completion.</p>	CM 28.2
<p>With regards to the playground in Searby, Tim has contacted 'Fields in Trust' with an email and is awaiting a reply. A follow-up call with the site owner is also recommended to share progress towards securing the future of this site. Tim and Chris to progress.</p>	TP / CM 28.3
<p>It was recommended by the councillors in attendance that the Neighbourhood Plan includes a policy regarding environmental screening and the appropriate scale of potential commercial uses of land in the parishes, e.g. caravan parks.</p>	
2.2 AECOM Site Assessment update:	
<p>AECOM are to visit the proposed development sites in Grasby on the 14th November as part of their independent site assessment. All group members are welcome to join the tour which will start at the Village Hall at 10:00 and expected to complete by 12:00. The final report from AECOM is still expected to be available by the end of November.</p>	
3. <u>Community engagement</u>	
3.1	
<p>Bruce Bushby has provided information on the village boundaries as anticipated by the community some time ago. Chris will compare this to the latest proposed boundaries and respond to Bruce. Note: the boundaries proposed in the Neighbourhood Plan will supersede all previous versions once the plan is adopted.</p>	CM 28.4
<p>The public meeting of the 27th November has been publicised on the relevant Facebook groups. In addition, leaflets will be posted to all residents immediately adjacent to, or opposite, the proposed sites over the coming weekend.</p>	
4. <u>Next steps for neighbourhood plan</u>	
4.1	
Attend site visit with AECOM.	
4.2	
Consolidate important views and collate pictures.	
4.3	
Progress public meeting preparations for the 27 th November, e.g. distribute leaflets, arrange refreshments.	
5. <u>Actions arising and next meeting</u>	
<p>The actions of this meeting were agreed by all those involved.</p> <p>The next steering group meeting is to be held at 19:00 in the Village Hall on Wednesday, 4th December.</p>	

Grasby, Searby cum Owmbly Neighbourhood Plan Timeline (November 2024)

