

**Grasby Neighbourhood Plan Steering Group**

**Meeting Number:** 31

**Date:** 8<sup>th</sup> January 2025

**Location:** Grasby Village Hall

**Time:** 19:00

**Attendees:** Chris Mead (Chairman)  
Julie Turnbull  
Rob Bennett

**Apologies:** Steve Riley (Secretary)  
Cllr Peter Morris  
Cllr Tom Smith  
Mark Palmer  
Tim Phipps  
Janet Brown  
Mike Downing

- Agenda:**
1. Outstanding actions (from attached minutes)
  2. Progress since last meeting:
    - Agree top 10 -12 important views
    - Full review of draft AECOM Site Assessment
  3. Community engagement
  4. Next steps for Neighbourhood Plan
  5. Actions arising and next meeting

**Major Points of Discussion**

Item	Description	Action
1.	<b><u>Actions from last meeting</u></b>	
19.2	Helen Metcalf is requesting all the maps we wish to include in the Neighbourhood Plan document. <b>Closed.</b> All maps have been reformatted and added to the current draft created by Helen. New maps have been added showing: <ul style="list-style-type: none"> <li>• The chalk stream</li> <li>• Landscape character</li> <li>• Important heritage assets</li> <li>• Community assets</li> <li>• Commemorations</li> </ul> The latest version of the draft plan (v4) will be circulated along with these minutes to all Steering Group members.	
21.5	The current steering group consultation statement on the parish council website requires an update. Chris will progress. <b>Ongoing.</b>	CM 21.5
27.3	We discussed progress on reducing the current list of views down by 50%. Chris will collate & summarise responses to get to a group consensus. Responses received from Tim & Rob. Chris has printed copies of the view photos available if that helps. Contact him to obtain one. No need to order the views, just indicate which 12 or so you think are the best. Consider if the view is under threat or likely to require protection, if it is seen by more people than other views, if there is another view that is similar but better etc. 'Important' is for you to decide. <b>Ongoing. Please respond to Chris ASAP so we can close this item.</b>	All 27.3

- 28.2 Chris will provide Nev with the latest draft version of the Neighbourhood Plan to bring him up to date with the group's progress and to help him formulate any suggestions he may have to progress its completion. This will be actioned once the important views are agreed (see 27.3). **Closed.**  
V4 of the plan draft has been sent to Nev with the current list of views. He has confirmed receipt and he has been asked to provide feedback.

- 21.4 With regards to the playground in Searby, Tim has contacted 'Fields in Trust' with an email and is awaiting a reply. A follow-up call with the site owner is also recommended to share progress towards securing the future of this site. Tim and Chris to progress. **Ongoing.** Chris to contact Guy. TP / CM  
28.3

## 2. Progress since last meeting

The Chairman reported the following progress since the last meeting on 24<sup>th</sup> July 2024:

- 2.1 **Neighbourhood Plan update including AECOM site assessment:**  
V4 of the draft plan has been updated with the latest maps and sent to Helen & Nev Brown. See 19.2 above. The 'body' section will be further developed by Helen. The SG will continue to finalise the other 3 sections.

We need to finalise the list of Important views. See 27.3 above.

AECOM sent over on the 6 January the draft of the appendices to their Site Assessment report. They have not yet included any of the comments we have already made based on the pre-draft information received before Christmas. The document is still full of errors and statements that need correcting. Chris shared those found so far but hasn't yet read the whole document yet. He will send out the draft and finalise the list of errors.

We need to decide on those sites, if any, we wish to include in the NP as suitable for development, along with any development restrictions we feel are appropriate, as soon as possible. These can then be informally discussed with planning officer and also sent to Helen for comment and to determine any policy changes needed. Some discussion was had at the meeting but since attendance was limited, we will need to do this again. This is our most urgent priority.

A response from the Grasby Village Hall chairman David Mullineaux has been received. Two aspirations were proposed and have been included in the Community Aspirations annex in the NP.

Helen has proposed meeting for a site visit with the SG to go through the draft plan sometime after 5<sup>th</sup> March 2025. The draft should be completed by then and this will be an opportunity to review it with Helen prior to it being submitted for Regulation 14 consultation ie submission to WLDC. It is proposed to ask Helen if she can attend on 13<sup>th</sup> or failing that 6<sup>th</sup> March. This will be a late morning /early afternoon meeting in the Village Hall. Chris will contact Helen.

## 3. Community engagement

No further community engagement is envisaged at the moment. Responses to our last consultation will be acknowledged. Once a decision on any development sites has been made landowners will be informed but thus depends on finalising the report from AECOM first.

4. **Next steps**

The next steps can be summarised as:

- finalise the views to be included in the NP;
- respond to the AECOM Site Assessment report;
- decide on the potential development sites to be included in the NP along with any restrictions and reasons for inclusion/exclusion;
- update the landowners who submitted sites for consideration with decision;
- set up on-site meeting with Helen;
- contact Guy re the play area in Searby;
- finalise the intro & annex sections if the NP;
- liaise with Helen to finalise the body if the NP.

5. **Next meeting**

It was agreed that the next Neighbourhood Plan Steering Group meet will be on **Wednesday 29<sup>th</sup> January 2025 at 7pm** in Grasby Village Hall. This will be an important meeting for the Steering Group to finalise as many of the outstanding items as possible.