

Grasby, Searby cum Owmbly Neighbourhood Plan Steering Group**Meeting Number:** 33**Date:** 12th February 2025**Location:** Grasby Village Hall**Time:** 19:00

Attendees: Chris Mead (Chairman)
 Janet Brown (Treasurer)
 Cllr Tom Smith
 Rob Bennett
 Tim Phipps
 Mike Downing
 Steve Riley (Secretary)

Apologies: Mark Palmer
 Julie Turnbull
 Cllr Peter Morris

Agenda: 1. Outstanding actions from previous meetings (Steve)
 2. Progress since last meeting (Chris)
 3. Community engagement (All)
 4. Next steps for neighbourhood plan (Chris)
 5. Actions arising and next meeting (Steve)

Major Points of Discussion

Item	Description	Action
1. <u>Actions from last meeting</u>		
21.5	The current steering group consultation statement on the parish council website requires an update. Closed. Consultation statement recently updated and posted on the Parish Council website.	
28.3	With regards to the playground in Searby, a follow-up call with the site owner is recommended to share progress towards securing the future of this site. Ongoing. Chris and Tim to progress before our next meeting.	CM / TP 28.3
2. <u>Progress since last meeting</u>		
2.1	Neighbourhood Plan update: The Steering Group have provided all the substantive information needed to complete a draft, though Janet is still in contact with Roy Harvey to provide some additional photographs. Work continues on drafting the policies for the supported sites. Nev Brown (Senior Neighbourhood Planning Policy Officer) is sending comments on the alignment of policies directly to Helen Metcalf. Chris has spoken to Helen regarding progress and a full draft of the plan is expected by the end of March. Another call with Helen is to be held next week.	
2.2	AECOM Site Assessment update: A third version of the draft Site Assessment document was received yesterday (11 th February). Although some errors have been corrected there still remain some simple mistakes, all of which were reported to AECOM in January. This document is long overdue and its benefit to the group's decision-making process is considered negligible given it provides very little information above that already collected by the group in the course of their investigations into the potential development sites. Therefore, the group agreed to conclude this document as soon as possible by making sure all the information contained therein is at least correct. Once done, a complaint to Locality regarding the poor performance of AECOM on this commission should be made (with a copy to John-Michael Chidwick at AECOM).	
3. <u>Community engagement</u>		
3.1	Chris is to contact all landowners who submitted potential development sites during the 'call for sites' exercise with an update on the decisions made by the group on the 29 th January regarding the sites to be supported / not supported in the Neighbourhood Plan. Chris circulated a paper which explains the group's decision-making process and the reasoning behind the choices made (see Appendix A to the minutes of 29 th January). Note: Landowners are welcome to contact the group, either by email or requesting a meeting, at any time to clarify the decision taken.	CM 33.1

4. Next steps for neighbourhood plan

4.1 The following steps are proposed:

- Contact AECOM to conclude the changes to the Site Assessment document.
- Obtain additional pictures for Neighbourhood Plan from Roy Harvey.
- Inform landowners who proposed development sites of the group's decisions.
- Assist Nev Brown in making a decision on whether a full Strategic Environmental Assessment (SEA) is required on the supported development sites.

5. Actions arising and next meeting

The actions of this meeting were agreed by all those involved.

The next steering group meetings are to be held at 19:00 in the Village Hall on:

- Wednesday, 5th March.
- Wednesday, 26th March.