

Grasby, Searby cum Owmbly Neighbourhood Plan Steering Group

Meeting Number: 43 Location: Grasby Village Hall Attendees: Chris Mead (Chairman) Janet Brown (Treasurer) Mike Downing Julie Turnbull Steve Riley (Secretary)	Date: 27 th August 2025 Time: 19:00 Apologies: Cllr Peter Morris Cllr James Bean Rob Bennett Tim Phipps Mark Palmer
--	---

Agenda:

1. Outstanding actions from previous meetings (Steve)
2. Progress since last meeting (Chris)
3. Community engagement (All)
4. Next steps for neighbourhood plan (Chris)
5. Actions arising and next meeting (Steve)

Major Points of Discussion

Item	Description	Action
1. <u>Actions from last meeting</u>		
41.1	Chris is to contact Nev Brown (Senior Neighbourhood Planning Policy Officer) to discuss the comments received from West Lindsey District Council (WLDC) on the draft Neighbourhood Plan. Closed. Additional comments received from WLDC today. These clarify that there are no current reasons to exclude any of the proposed development sites from the plan. Further development decisions can only be made once detailed planning applications have been submitted for the sites through the normal channels.	
2. <u>Progress since last meeting</u>		
2.1	Neighbourhood Plan update: A few minor changes are needed to the plan prior to the formal submission to WLDC, these include: <ul style="list-style-type: none"> • ensuring references to the Design Guidelines are consistent throughout the document. • confirming the names of local services, e.g. Grasby Sewage Treatment Unit. • a final format, grammar and spelling check. The updated plan will be made available on the Parish Council website once the above are completed.	
2.2	Steve has produced a SEA/HRA Screening Opinion which has been reviewed by Nev and the group which is now ready for submission with the Neighbourhood Plan.	
2.3	Chris is to produce a draft Consultation Statement and Helen a draft Basic Conditions Statement to accompany the WLDC plan submission.	CM 43.1
2.4	Finances: Helen has provided an estimate of the remaining cost to complete the Neighbourhood planning process and we look to have a £2,500 shortfall in funding. Steve will contact Nev Brown to check if any new funding channels are open to the group through the district or county councils. If no new grants can be found, the steering group chairman will discuss the possibility of raising the shortfall from Grasby Parish Council funds at the next meeting on the 17 th September.	SR 43.2
	There is an outstanding invoice of £4,250 to be paid to Helen Metcalf. Janet is to arrange payment with Charlotte Wright.	JB 43.3
3. <u>Community engagement</u>		
3.1	A meeting was held with the landowners of site GSO.06 on the 18 th August to discuss in more detail their proposals for the site. The meeting clarified site boundaries, the current position regarding electrical & sewage utilities and potential housing numbers.	
3.2	A late objection to site GSO.01 has been received. Chris will draft a response.	CM 43.4

Action

4. Next steps for neighbourhood plan

4.1 The following steps are proposed:

- Finalise the submission versions of the Neighbourhood Plan and SEA / HRA Screening Opinion.
- Draft the Consultation Statement and Basic Conditions Statements for review by the group.
- Update the Parish Council website with latest documents.

5. Actions arising and next meeting

The actions of this meeting were agreed by all those involved.

The next steering group meeting is to be held at 19:00 in the Village Hall on Wednesday, 10th September.