

Grasby, Searby cum Owmbly Neighbourhood Plan Steering Group

Meeting Number: 44

Date: 10th September 2025

Location: Grasby Village Hall

Time: 19:00

Attendees: Chris Mead (Chairman)
Janet Brown (Treasurer)
Cllr Peter Morris
Mike Downing
Tim Phipps
Mark Palmer
Steve Riley (Secretary)

Apologies: Cllr James Bean
Rob Bennett
Julie Turnbull

Agenda: 1. Outstanding actions from previous meetings (Steve)
2. Progress since last meeting (Chris)
3. Community engagement (All)
4. Next steps for neighbourhood plan (Chris)
5. Actions arising and next meeting (Steve)

Major Points of Discussion

Item	Description	Action
1. <u>Actions from last meeting</u>		
43.1	Chris is to produce a draft Consultation Statement and Helen a draft Basic Conditions Statement to accompany the WLDC plan submission. Ongoing . Helen has provided a draft Basic Conditions Statement for review by the group. Note: This document cannot be completed until a WLDC determination on whether a full SEA/HRA is required. Chris will distribute a draft Consultation Statement to the group next week for review.	CM 43.1
43.2	Steve will contact Nev Brown to check if any new funding channels are open to the group through the district or county councils. Closed . Nev is exploring alternative sources and liaising with other councils to hopefully identify new funds. Peter will also look for possible avenues to fund our projected £2,500 shortfall.	
43.3	There is an outstanding invoice of £4,250 to be paid to Helen Metcalf. Janet is to arrange payment with Charlotte Wright. Ongoing . Janet will inform Charlotte tomorrow regarding payment.	JB 43.3
43.4	A late objection to site GSO.01 was received. Closed . Chris drafted a response on behalf of the group which was sent on 26 th August.	
2. <u>Progress since last meeting</u>		
2.1	Neighbourhood Plan update: A revised response on the plan was received from WLDC on 1 st September. The draft plan has been updated accordingly.	
2.2	From a review of the Central Lincolnshire Local Plan (CLLP) 2023, the settlement boundaries in the latest version of the Neighbourhood Plan have been modified to reflect the four criteria described in the definition of 'Developed Footprint' (see Glossary, page 221 of the CLLP).	
2.2	The SEA/HRA Screening Opinion is ready for submission with the latest version of the Neighbourhood Plan (v12). Formal approval of the plan, from all steering group members, is required prior to submission; emails to be sent to Steve no later than Friday, 12 th September. Subject to this approval, Chris and Steve will meet on the 13 th September to submit the documents to WLDC and update the Parish Council web site.	All 44.1 CM / SR 44.2
2.3	Finances: Janet and Chris will verify the exact position regarding the Neighbourhood Plan income and expenditure to date. Once achieved, Janet will liaise with Charlotte to ensure consistency with the Parish Council accounts.	CM / JB 44.3

Action

3. Community engagement

- 3.1 The group have now replied to all responders to the Regulation 14 consultation process and all subsequent contacts with regards to the Neighbourhood Plan. No further action by the group is required. All responses received will be referenced in the Consultation Statement, currently in production, to be sent to WLDC.
- 3.2 Tim led a discussion on Site GSO.04 in Searby cum Owmbly. Mark recently met with the landowner to discuss the options to secure this site for community amenities. The conclusion was that more information and further discussions are needed with the landowner in preparation for a presentation on this topic at the Searby cum Owmbly Parish Meeting to be held in Spring 2026.

4. Next steps for neighbourhood plan

- 4.1 The following steps are proposed:
- Steering Group members to review and approve the latest version of the Neighbourhood Plan (v12).
 - Subject to the above, submit the plan together with the SEA/HRA Opinion to WLDC.
 - Update the Parish Council website with the latest documentation and progress status.
 - Complete the draft of the Consultation Statement and distribute. The group will review this document together with the draft Basic Conditions Statement already provided by Helen.

5. Actions arising and next meeting

The actions of this meeting were agreed by all those involved.

The next steering group meeting is to be held at 19:00 in the Village Hall on Wednesday, 24th September.