

Grasby, Searby cum Owmbly Neighbourhood Plan Steering Group**Meeting Number:** 45**Date:** 24th September 2025**Location:** Grasby Village Hall**Time:** 19:00

Attendees: Chris Mead (Chairman)
 Rob Bennett
 Julie Turnbull
 Mike Downing
 Steve Riley (Secretary)

Apologies: Cllr James Bean
 Cllr Peter Morris
 Tim Phipps
 Janet Brown (Treasurer)
 Mark Palmer

Agenda: 1. Outstanding actions from previous meetings (Steve)
 2. Progress since last meeting (Chris)
 3. Community engagement (All)
 4. Next steps for neighbourhood plan (Chris)
 5. Actions arising and next meeting (Steve)

Major Points of Discussion

Item	Description	Action
1. <u>Actions from last meeting</u>		
43.1	Chris is to produce a draft Consultation Statement. Ongoing . Chris will distribute a draft Consultation Statement to the group next week for review.	CM 43.1
43.3	There is an outstanding invoice of £4,250 to be paid to Helen Metcalf. Janet is to arrange payment with Charlotte Wright. Closed . Invoice paid 18 th September.	
44.1 & 44.2	Formal approval of the latest Neighbourhood Plan and SEA/ HRA Screening Opinion is required from all steering group members prior to submission to WLDC. Closed . Approvals received and documents submitted on 13 th September.	
44.3	Janet and Chris will verify the Neighbourhood Plan income and expenditure to date and ensure consistency with the Parish Council accounts. Closed . Accounts reconciled by Janet, now in-line with Parish Council records.	
2. <u>Progress since last meeting</u>		
2.1	Neighbourhood Plan update: The Neighbourhood Plan and the SEA/HRA Screening Opinion are now with WLDC to progress. Nev Brown (Senior Neighbourhood Planning Policy Officer) acknowledged receipt of the documents and it is expected that a determination on SEA/HRA will be made on, or by, the 6 th October.	
2.2	Chris will send Steve the Neighbourhood Plan changes log and an updated steering group activity summary for posting on the Parish Council website.	CM 45.1
2.3	Chris will clarify the position with Nev regarding canvassing in the community by members of the steering group prior to the referendum on the Neighbourhood Plan.	CM 45.2
2.4	Finances: Cllr. Peter Morris has indicated that funding to cover our current shortfall of £2,500 and to complete the Neighbourhood Plan may be available from the WLDC Community Fund. Peter will contact the group once confirmed and applications for funding is open. It is envisaged a small amount of additional funds will be needed to cover a final leaflet drop to all residents and to hold one more public meeting prior the plan referendum.	
3. <u>Community engagement</u>		
3.1	Chris met with the Knapton family to explain the setting of the proposed village boundaries and the relevant sections of the Central Lincolnshire Local Plan (CLLP) criteria that apply.	
4. <u>Next steps for neighbourhood plan</u>		
4.1	The following steps are proposed: • Complete the draft of the Consultation Statement and distribute. • Update the Parish Council website with the Neighbourhood Plan changes log and an updated steering group activity summary.	

5. Actions arising and next meeting

The actions of this meeting were agreed by all those involved.

The next steering group meeting is to be held at 19:00 in the Village Hall on Wednesday, 15th October.