

Grasby, Searby cum Owmbly Neighbourhood Plan Steering Group**Meeting Number:** 46**Date:** 15th October 2025**Location:** Grasby Village Hall**Time:** 19:00**Attendees:** Chris Mead (Chairman)
Mike Downing
Steve Riley (Secretary)**Apologies:** Cllr James Bean
Cllr Peter Morris
Tim Phipps
Janet Brown (Treasurer)
Mark Palmer
Rob Bennett
Julie Turnbull**Agenda:** 1. Outstanding actions from previous meetings (Steve)
2. Progress since last meeting (Chris)
3. Community engagement (All)
4. Next steps for neighbourhood plan (Chris)
5. Actions arising and next meeting (Steve)**Major Points of Discussion**

Item	Description	Action
1. <u>Actions from last meeting</u>		
43.1	Chris is to produce a draft Consultation Statement. Ongoing . Chris will distribute a draft Consultation Statement to the group next week for review.	CM 43.1
45.1	Chris will send Steve the Neighbourhood Plan changes log and an updated steering group activity summary for posting on the Parish Council website. Ongoing . Activity log updated on website, awaiting Regulation 14 changes log.	CM / SR 45.1
45.2	Chris will clarify the position with Nev regarding canvassing in the community by members of the steering group prior to the referendum on the Neighbourhood Plan. Ongoing .	CM 45.2
2. <u>Progress since last meeting</u>		
2.1	Neighbourhood Plan update: The group are awaiting the determination from WLDC on whether a full SEA/HRA assessment is required. It is understood Historic England and the Environment Agency do not require an assessment but a determination cannot be issued until a response is received from Natural England. Nev Brown has sent them a reminder. Chris will set-up a conference call with Helen Metcalf to discuss progress and agree next steps once the SEA/HRA determination is received. Steve to attend.	CM / SR 46.1
2.2	Finances: The group awaits a response from WLDC on progressing funding to complete the Neighbourhood Plan from the Community Fund. Chris will contact Cllr. Morris for an update. Note: prior to making an application for funding, the group need to set a budget for all remaining activities through to the referendum result. To be discussed at next meeting.	CM 46.2
3. <u>Community engagement</u>		
3.1	Chris will co-ordinate with Mark to issue a social media post to all residents on the progress of the Neighbourhood Plan.	CM 46.3
4. <u>Next steps for neighbourhood plan</u>		
	The following steps are proposed:	
	- Complete the draft of the Consultation Statement and distribute. - Update the Parish Council website with the Neighbourhood Plan changes log.	
5. <u>Actions arising and next meeting</u>		
	The actions of this meeting were agreed by all those involved.	
	The next steering group meeting is to be held at 19:00 in the Village Hall on Wednesday, 29 th October. Steve agreed to Chair as Chris will be away from 28 th October to 11 th November.	